



1. What is a skill?

Write your definition here.

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2. Verbal tennis: in pairs, take it in turns to list as many skills as possible that may be considered desirable to the workplace or higher study. Then share your list with others on your desk.

Employability skills

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3. Complete the table overleaf. Select a career that you are interested in. Research the most important or expected skills someone in your desired career should have. Which skills might you need to gain for the career you want?

Then think of ways in which **you** have already demonstrated each of these skills through hobbies, enrichment activities or classwork you have completed.

# KLOODLE SKILLS AUDIT

Selected career: \_\_\_\_\_

Desirable skills	An occasion when I have demonstrated this skills (personal hobby – enrichment activity – classwork – personal life)
<b>Skill 1:</b>	
<b>Skill 2:</b>	
<b>Skill 3:</b>	
<b>Skill 4:</b>	
<b>Skill 5:</b>	

4. Are there any skills you struggled to evidence? List them on the table overleaf and consider activities or tasks you can complete to address this gap in your skill-set.

Selected career: \_\_\_\_\_

<b>Skills shortage</b>	<b>Activities I can participate in to address skill shortfall.</b>
<b>Skill 1:</b>	
<b>Skill 2:</b>	
<b>Skill 3:</b>	

### KLOODLE CHECKLIST



Which skills have I developed this lesson?

<b>Digital Research</b>	I have researched my chosen career on the computer and selected appropriate information to include in the table.	Tick if completed <input data-bbox="1310 1196 1398 1279" type="checkbox"/>
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